

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL
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I hereby give notice that a Meeting of the **Finance and Audit Committee** will be held in the **CLUB ROOM** at Park House, Stamford Street, Glenfield, Leicester, LE3 8DL on **Tuesday 20th July 2021 at 6.00 pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Ms Beverley Greenwood. MSc. MBA. BSc. PSLCC
Parish Manager

Dated: 9th July 2021

AGENDA

- FIN/01/21-22 **Apologies**
- FIN/02/21-22 **To receive disclosures of interests from members** (i.e. the existence and the nature of those interests in respect of items on this agenda).
- FIN/03/21-22 **Minutes**
To approve as a true record of proceedings and sign the minutes of the meeting of the Finance & Audit Committee held on Thursday 29th April 2021.
- FIN/04/21-22 **Public Participation:** To allow members of the public to ask questions in respect of the items listed on this agenda.
- FIN/05/21-22 **Terms of reference: To review and consider amendments in respect thereof.**
- FIN/06/21-22 **Review of 1st quarter financials 2021/2022**
a) To review the 1st quarter actuals for the financial year 2021/2022 against budget;
b) To consider any movement (virements) of available amounts to other budget headings;
c) To review the bank reconciliations for the 1st quarter 2021/2022.
- FIN/07/21-22 **Review of Standing Order**
To conduct the annual review of Standing Orders.
- FIN/07/21-22 **Date of Next Meeting**
The next meeting of the Committee is advised as Monday 25th October 2021 at 6.00 pm in the Committee Room (*venue may change subject to availability*).

The press and the public are welcome to attend

This notice to be posted or delivered to the usual residence of each councillor or by email at least three clear days before the meeting requiring all councillors to attend and specifying the business to be transacted (para 10(2) (b) Schedule 12, LGA 1972)