

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL
Telephone: 0116 231 2498 email:clerk@glenfield-pc.gov.uk



I hereby give notice that a Meeting of the **Finance & General Purposes Committee** will be held in the **Committee Room** at Park House, Stamford Street, Glenfield, Leicester, LE3 8DL on **Tuesday 18th March 2025 at 6.30 pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Ms Beverley Greenwood. BEM MSc. MBA. BSc. ASLCC
Parish Manager

Dated: 11th March 2025

AGENDA

- F&GP/73/24-25 **Chairman's Introduction**
- F&GP/74/24-25 **Apologies**
- F&GP/75/24-25 **To receive disclosures of interests from members** (i.e. the existence and the nature of those interests in respect of items on this agenda).
- F&GP/76/24-25 **Minutes:**
To approve as a true record of proceedings and sign the minutes of the meeting held on Wednesday 15th January 2025.
- F&GP/77/24-25 **Public Participation:** To allow members of the public to ask questions in respect of the items listed on this agenda.
- F&GP/78/24-25 **To review the detailed Income and Expenditure figures for the 3rd quarter 2024/2025**
a) *To review the 3rd quarter actuals for the financial year 2024/2025 against budget;*
b) *To review the bank reconciliation for the 3rd quarter 2024/2025.*
- F&GP/79/24-25 **To consider the internal auditor's interim report for the financial year end 2024/2025**

Proposed for closed session
In accordance with the Public Bodies (admission to Meetings) Act 1960 s.1(2) the following agenda item is likely to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to employment of staff are of a confidential nature.
- F&GP/80/24-25 **Staffing**
To receive an update in regard to staff vacancies and consider the necessary procedural arrangements in respect thereof.
- F&GP/81/24-25 **Date of Next Meeting:** The next meeting of the Committee to be advised in due course.

This notice to be posted or delivered to the usual residence of each councillor or by email at least three clear days before the meeting requiring all councillors to attend and specifying the business to be transacted (para 10(2) (b) Schedule 12, LGA 1972)