

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL
Telephone: 0116 231 2498 email:clerk@glenfield-pc.gov.uk



I hereby give notice that a Meeting of the **Finance & General Purposes Committee** will be held in the **Committee Room** at Park House, Stamford Street, Glenfield, Leicester, LE3 8DL on
Wednesday 14th May 2025 at 6.30 pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Ms Beverley Greenwood. BEM.MSc. MBA. BSc. ASLCC
Parish Manager

Dated: 8th May 2025

AGENDA

- F&GP/82/24-25 **Chairman's Introduction**
- F&GP/83/24-25 **Apologies**
- F&GP/84/24-25 **To receive disclosures of interests from members** (i.e. the existence and the nature of those interests in respect of items on this agenda).
- F&GP/85/24-25 **Minutes:**
To approve as a true record of proceedings and sign the minutes of the meeting held on Wednesday 18th March 2025.
- F&GP/86/24-25 **Public Participation:** To allow members of the public to ask questions in respect of the items listed on this agenda.
- F&GP/87/24-25 **Review of financials year end 31st March 2025**
a) To review the 4th quarter actuals for the financial year 2024/2025 and its associated budget virements;
b) To review the draft Income and Expenditure Account for the period ended 31st March 2025;
c) To review the draft Balance Sheet for the period ended 31st March 2025;
d) To review the working details for the Annual Return – year ended 31 March 2025;
e) To note the bank statement reconciliations at the financial year end;
f) To consider the internal auditor's final report for the year end 2024/2025.
- F&GP/88/24-25 **Review of Procedures, Policies, Regulations and possible amalgamations**
a) Standing Orders.
- F&GP/89/24-25 **Procurement of agricultural vehicle** – recommended by the Property, Equipment and Transport Committee 09/04/2025.
- F&GP/90/24-25 **Performance Appraisals** – to discuss the manner in which these are to take place
- F&GP/91/24-25 **Date of Next Meeting**
The next meeting of the Committee will be advised in due course.

This notice to be posted or delivered to the usual residence of each councillor or by email at least three clear days before the meeting requiring all councillors to attend and specifying the business to be transacted (para 10(2) (b) Schedule 12, LGA 1972)